



Honour Integrity Service

GILCO INTERNATIONAL SCHOOL, MOHALI

Affiliated to C.B.S.E., New Delhi Vide No. 1630949

School Code 21024

SUBJECT: FORMATION OF THE SEXUAL HARASSMENT COMMITTEE

1. All staff members are hereby informed about the formation of a "Sexual Harassment Committee" with immediate effect.
2. If an administrator or staff member receives a complaint of alleged Sexual harassment or sexual violence, or observes or becomes aware of conduct that may constitute sexual harassment or sexual violence, the administrator or staff member must immediately contact one of the individuals identified below to forward the complaint, to discuss it and/or to report the action taken.
3. No complaint will be referred to the committee unless it is written, signed and dated by the complainant.
4. The written complaint will be addressed to the Independent Hearing Officer of the committee.
5. The committee will submit its written findings to the Principal within a week.
6. The final decision will be taken by the Principal and the School Board (Comprising the Director, Principal, Independent Hearing Officer and Members of the Management).
7. The committee is being formed in order to arrive at an objective, unbiased and judicious decision/resolution.
8. The complainant will be informed about the decision in writing.

Members of the Committee:

S.NO.	NAME	DESIGNATION	GENDER
1.	Ms. Inderpreet Kaur	Principal	Female
2.	Ms. Amanpreet Kaur Bedi	Principal, Guru Gobind Singh Collegiate School, Sector 26, Chandigarh	Female
3.	Dr. Shiv Shankar Paul	Vice Principal	Male
4.	Ms. Vrinda	Kindergarten Coordinator	Female
5.	Ms. Sneha	Teacher	Female
6.	Mr. Rakesh	Sports Incharge	Male
7.	Ms. Simran Sandhu	School Counsellor	Female

Vice Principal
(DR.SHIV SHANKAR PAUL)

Principal
(MS.INDERPREET KAUR)