



Honour Integrity Service

GILCO INTERNATIONAL SCHOOL, MOHALI

Affiliated to C.B.S.E., New Delhi Vide No. 1630949

School Code 21024

SUBJECT: FORMATION OF THE SCHOOL COMPLAINT COMMITTEE

1. All staff members are hereby informed about the formation of a School Complaint Committee (S.C.C.) with immediate effect.
2. The committee will serve as complaints and redressal body.
3. All serious complaints concerning students' harassment (bullying, sexual abuse, etc.) are to be referred to the SCC for inquiry, evidences, observation, analysis, findings, resolution and recommendations.
4. No complaints will be referred to the committee unless they are in writing, signed and dated by the complainant.
5. The written complaint will be addressed to the Principal.
6. The committee is being formed in order to arrive at an objective, unbiased and judicious decision/resolution.
7. The complainant will be informed about the decision in writing.

Members of the Committee:

S.NO.	NAME	DESIGNATION
1.	Ms. Inderpreet Kaur	Principal
2.	Dr. Shiv Shankar Paul	Vice Principal
3.	Ms. Simran Sandhu	School Counsellor cum Student Wellness Incharge
4.	Ms. Bimlesh	Academic Coordinator
5.	Ms. Neha Kewal	Teacher
5.	Ms. Neeraj	Non-Teaching Staff
6.	Master Keshav B. Bakshi	Male Student
7.	Ms. Ramita Kaur	Female Student


Vice Principal
(DR.SHIV SHANKAR PAUL)


Principal
(MS.INDERPREET KAUR)